

GREGORIANUM

Example of the format:

RECENSIONES/NOTAE/INDICATIONES/LIBRI NOSTRI

SECTOR

SURNAME, NAME, *Full Title*, Series, Publisher, City YEAR, pages. Currency Price. ISBN

Text

Aaaaaaaaaaaaaa
Aaaaaaaaaaaaaa
Aaaaaaaaaaaaaa

Name SURNAME

GREGORIANUM

Rules for formatting recensiones/notae/indicationes/libri nostri

1. TYPEFACE

1.1 FONT NAME AND SIZE

The font to use is Times New Roman, size 10.

1.2 ITALICS

The following must be written in italics:

- Foreign words: *ex cathedra*, *a priori*;
- The titles of books and periodicals: *La Divina Commedia*, *La Stampa*;
- Underlined words and expressions.

N.B.: Punctuation marks following italics must not be italicized but in “Roman”.

Underlining is never used.

2. TEXT

2.1 PARAGRAPH

- Each paragraph begins with an indentation of 5 mm.
- Do not put a blank space between paragraphs, except to indicate a separation between sections of the article.

2.2 QUOTATION MARKS, PARENTHESES, DASHES AND HYPHENS, APOSTROPHES

Refer to the grammatical rules of the language in which the text is written.

Other:

- For other alphabets (Greek, Hebrew, etc.) please use the same font.
- Notes at the bottom of the page are not accepted.
- For biblical references, follow the rules of the language in which the article is written.
- Please provide the email address of the review's author.
- Reviewers are encouraged to write in their mother tongue. If their mother tongue is not one of the official languages of the Gregorian University, reviewers should write in the official language most familiar to them.
- Before reviewing a volume that has not been delivered/assigned by the editorial staff, the sector manager is asked to communicate this intention to the editorial staff.
- Normally, the reviewers, both teachers and doctoral candidates, belong to the Gregorian University. However, Recensiones and Indicationes written by doctoral candidates must be approved by the moderator of their dissertation before being delivered to the book review editor of their respective field.
- The papers must go directly to the editorial staff from the sector manager.
- The editor reserves the right to ask for corrections. *The text, however, is considered definitive from the initial submission.*
- Recensiones and Indicationes are to be sent by the authors in electronic format to the reviewer of their sector within roughly six months from the receipt of the book.
- The terms of publication will be established by the editors. The author will receive a PDF version of the article.
- Reviewers may retain the book reviewed as their own property. Otherwise, they return it to the Editorial Office after submitting the review.